Unit 11 Appointment Checklist

Teaching Associate
AY Class Code: 2354

A student may be offered a position as a teaching associate if they meet the following criteria:

**RANGE A**

- Student has completed the equivalent to the requirements for a bachelor's degree and has concurrent admission to or enrollment in a CSU graduate program that is related to the discipline to which the student will be assigned.
- The primary duty of the student will be to teach credit-bearing courses and will involve classroom and laboratory instruction. Normally, incumbents are designated to teach at the lower division level.

**AND**

- Student is being offered part-time position (may work full time during academic breaks)
- Position will offer practical teaching experience in fields related to student's field of study
- Work assignments will be closely associated with the student's program of study or the academic department in which they are enrolled
- Student must have knowledge of the subject matter of the discipline to which the student is assigned
- Student evidences satisfactory achievement in previous academic work
- Student will work under the direct supervision of an appropriate faculty member