♦ Help students integrate knowledge and practice, through reflection and skill development.
♦ Monitor students’ placement through seminar meetings, paperwork, and phone calls with agency-based supervisors.
♦ Design and implement a seminar that meets the learning needs of Human Services students.
♦ Attend fieldwork program meetings each semester as needed.
♦ Keep Fieldwork Office aware of any difficulties that arise with agencies or agency-based supervisors.
♦ Notify the Fieldwork Office of students who have difficulties and/or may be perceived as inappropriate for a particular fieldwork placement.
♦ Submit all paperwork to the Fieldwork Office in a timely manner.

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