Characteristics of a Good Supervisor

♦ Has the ability to inspire interns to do their best.
♦ Takes an interest in getting to know their interns.
♦ Understands what projects are best suited for the interns’, matching skills and ability to learn.
♦ Assigns meaningful work to interns.
♦ Communicates clear and concise instructions to interns. Makes certain that interns understand instructions.
♦ Trains interns to carry out specific duties efficiently.
♦ Handles grievances fairly. Uses a problem-solving approach with the intern when faced with a dilemma.
♦ Keeps morale and spirits high.
♦ Praises and/or compliments interns for work well done. Shows appreciation and encouragement.
♦ Shows support by offering guidance and feedback.
♦ Encourages enthusiasm and initiative in interns. Gives interns a sense of pride in their job and the agency at which they are interning.
♦ Welcomes suggestions and ideas from interns.
♦ Encourages interns to think creatively.
♦ Team leader – helps interns feel part of the organization.

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